

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
September 9, 2025
5:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:30 pm to 4:57 pm to discuss personnel, contract negotiation, litigation and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Harlan Shober, and Frank Wise. Also, present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director, Jennifer Slagle-Director of Engineering and Planning Ashley Neptune-Township Engineer Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police Parks and Recreation Director, Angela O'Connor;

VISITORS TIME:

Lark Altman 467 Spruce Lane thanked the Township and Public Works for fixing the stop sign in their development.

Wyatt Kincaid Washington Trails had questions on a subdivision request his family submitted for Kings Road.

Jen Slagle confirmed she is working on their request and will be following up with Joe Sites this week on their plan.

Mike Fausti 103 Piatt Estates told the board: Eddy Homes doesn't plan on doing anything further with the water run-off issues. Does the Township plan on using the bond to solve the Sulky Run Off issue? He also asked if the board would be holding off on lots 102 and 107 until they have the proper drainage.

Jen Slagle is working with Eddy Homes' Engineer to work through the grading on 201 Sulky. The two remaining lots will have to do grading plans and E&S controls in place for their lots for water runoff.

Jim Zito 105 Piatt Estates Drive spoke to the board about the changes in the water run off on Piatt Estates Drive. Changes have occurred once the new home on Sulky was built and the rerouting has caused damage to his property. He understands that

water runs downhill but wants to make sure the swale / grading will alleviate these issues.

DEVELOPERS' TIME: N/A

STAFF REPORTS:

Fred Simpson Chartiers VFD Fire Chief confirmed his last day as Chief will be this Sunday. Robert Fetty will be the new Chartiers VFD Fire Chief. He thanked the Township for being partners with the Chartiers VFD over the years. Their calls are steady, and they have been training, attending public service events, and recruiting.

He has asked the board if they could notarize and approve a document for submission to the State Fire Commission Recognition Program as the Chartiers VFD meets the requirements. The board agreed to this request.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to add the submission, to the Commonwealth of Pennsylvania Office of the State Fire Commissioner State Academy Recognition Program to the agenda. All Supervisors voted yes. The motion carried 3-0.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the submission to the Commonwealth of Pennsylvania Office of the State Fire Commissioner State Academy Recognition Program. All Supervisors voted yes. The motion carried 3-0.

SUPERVISOR REPORTS:

Mr. Wise -No Report

Mrs. Kolovich -The students love having the Fire Department at the Friday night Football Games.

Mr. Shober -No Report

OLD BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the quote from Lowtis Excavating and Construction, LLC for stormwater work on Welsh road in the amount of \$7,040.00 as recommended by the Township Manager and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the settlement agreement by and between Canonsburg-Houston Joint Sewer Authority, Canonsburg Borough, Houston Borough, North Strabane Township,

North Strabane Municipal Authority, Cecil Township, Cecil Township Municipal Authority and Chartiers Township as recommended by Special Counsel. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Robert Fetty for the Part-Time position of Code Enforcement Officer at a rate of \$20 per hour, and amend Resolution R-1-2025, accordingly. All Supervisors voted yes. The motion carried 3-0.

Mr. Shober highlighted that the new Fire Chief will now be our inhouse Code Enforcement Officer and our Janitor is also a CTVFD volunteer. Therefore through the efficiencies of shared duties, the Township will cost effectively be augmenting the daytime volunteer response availability.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

2024 Bond Issue Fund \$267,244.24 Act 13 Fund: \$9,835.00; Comm.Center: Fund \$124.00; Fire Tax Fund: \$23,015.26; General Fund: \$4,041.21; Local Services Tax Fund: \$8,918.57; Payroll Fund: \$76.20; Rev. Gaming Fund: \$1,059.75; Sewer Fund: \$1,826.72

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2025 Sewer Rehab-Gateway is preparing the bid package. This should be ready for execution in October.
2. Barnickel and Country Club-The papers should be signed by the property owners by the next meeting. They will be submitted for review.
3. WEWJA Items
 - a. Arden Pump Station-This item is moving forward.
 - b. Arden Mines Sewage Project-This is moving forward.
 - c. WEWJA Act 537 -The Township had a zoom meeting with the DEP Thursday.
4. Summerfield Woods Punchlist-The Township walked the roads with the developer and paver. They marked what needs to be repaired and the developer is willing to schedule the paving.
5. Western Avenue Sewer Project-Gateway had a meeting on this project a few weeks ago. Mt. Pleasants Engineer will prepare the MOU for this project.
6. Parks and Recreation Opportunities

- a. Pickleball Court Development-Gateway is preparing the punch list for the contractors. This project is almost complete.
 - b. DCNR Grant-The Township will be working on this item as soon as the pickleball courts are completed.
 - c. Bingo-The September 11th bingo will benefit the Chartiers VFD.
- 7. 2024 Bond Issue
 - a. Municipal Building Renovations-The Township met with Gateway on this project. It is moving forward.
 - b. Window Replacement-This item is on hold until construction starts on the municipal building.
 - c. Meeting Room AV -The Township paid the deposit.
- 8. Public Works Projects
 - a. Welsh Road-Jen Slagle went over this project. The contractor worked with Public Works on this project. The contractor and public works saved the Township thousands on this project.
 - b. Arthur Road Stormwater-This item has been completed.
 - c. Arthur Road Sewer Extension -The Township is working on this item.
 - d. Gretna Road-Gateway is applying for the permits for this project.
- 9. Silver Maples Overflow Parking-This has been completed.
- 10. Ordinance Amendment Considerations-This item is on hold for now.
- 11. June Storms/Piatt Estates Stormwater-Discussion took place during visitor time.
- 12. American Spirit Grant Opportunity-The board will decide what project they would like to submit for.
- 13. Digital Sign-Jodi received quotes for 2 signs. She went over the size and price with the board.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the purchase of the Galaxy Outdoor Electronic Message Center-GT6x Series 20-foot sign in the amount of \$25,933.00. All Supervisors voted yes. The motion carried 3-0.

- 14. Baseball Mustang Dugout Grant-The Chartiers Youth Baseball Association applied for and received a \$20,000 grant for their dugouts. They have asked the board for permission to demo the old dug outs and rebuild new dugouts with this grant. The Supervisors agreed.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Chartiers Youth Baseball Association to demo the current dugouts and build new block dug outs with the grant money received. All Supervisors voted yes. The motion carried 3-0.

15. Route 18 School Bus Stop Sign Request- Barrewood and Clarke-The Township received a request from a resident for a School Bus Stop Sign.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township to make a request to PennDOT for School Bus Stop Ahead signage on Barrewood and Clarke. All Supervisors voted yes. The motion carried 3-0.

16. Speed Limit sign relocation request. -A resident has requested a speed limit sign that is located near their property be relocated. The board and township manager discussed this item and the reasoning for the location. They will look to see if this sign can be relocated to a better placement without impacting other residents in the process. They cannot guarantee the signage will be moved, as it is within the Townships Right of Way. The Solicitor will check the requirements.

17. 2026 Budget Schedule-Jodi went over the budget meeting schedule with the board. In December they have indicated they would like to have final budget adoption and one meeting on December 9, 2025 for that month. A motion will be made at the next meeting.

18. 2025 Pumpkin Festival Staging area request-The board received their annual request for the Pumpkin Festival.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the staging area for the annual Pumpkin Festival. All Supervisors voted yes. The motion carried 3-0.

19. In Car Camera Replacements
A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the purchase of five (5) in-car cameras for Patrol Vehicles in the amount of \$25,512 via state contract No. 012-E25-389 with three billable in 2025 and two billable in 2026 as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.

PUBLIC COMMENT

Lark Altman 467 Spruce Lane asked a few general questions on the Township ballfields and the school ballfields. The board explained the Township owns the field behind the community center and leases/takes care of two out of the four fields by Allison Park Elementary School.

ADJOURNMENT

Time: 6:02 pm

Jamie Rozzo – Recording Secretary

Secretary, Frank Wise Jr.